

OCCUPATIONAL LICENSE

Occupational License, also called an essential-need license, is a special type of restricted license issued to individuals whose driver license has been suspended, revoked or denied for certain offenses other than medical or delinquent child support.

An occupational license authorizes the operation of a non-commercial motor vehicle in connection with an individual's:

1. Work,
2. School-related activities or
3. Performance of essential household duties.

REQUEST AN OCCUPATIONAL LICENSE:

Requests for an occupational license must be made to the justice, county or district court where the individual lives or to the court of original jurisdiction where the offense occurred.

- Petitioner **MUST** live in Colorado County OR may file in the county where the suspension occurred.
- Petitioner cannot have more than one occupational license within the last 10 years preceding the date of the filing of this petition.
- The suspended license must be a Texas License.
- Petitioner can't apply for Occupational License if Petitioner never had a Texas license.
- Petitioner can live out of county if license was suspended in Colorado County.
- Justice Courts **DO NOT** have jurisdiction over suspension for DWI, medical advisory issues, mental issues or child support issues.

JUSTICE COURT ONE FILING FEES AND DOCUMENTS NEEDED:

No case will be accepted and no action will be taken on the application until all materials are submitted to the Court.

- Fees
- \$54 filing fee
- Fees for copies (includes certified copies) when court order is approved
- Occupational License Petition
- Financial Responsibility Insurance Certificate (SR-22)
- Driving Record (Type AR-Certified Abstracts of Driving Record)

For Eligibility, refer to **Texas Department of Public Safety website:**

<https://www.dps.texas.gov/DriverLicense/OccupationalLicense.htm>

PETITIONER WILL RECEIVE FROM THE COURT:

1. Two certified copies of the petition
2. Two certified copies of the court order
3. Copy of SR-22

TO OBTAIN YOUR OCCUPATIONAL LICENSE FROM AUSTIN DPS:

Call DPS Austin for any additional charges.

After received are documents from the court, Petitioner **must** submit the following items to DPS:

1. A certified copy of the petition and a certified copy of the court order granting the occupational license.
2. A Financial Responsibility Insurance Certificate (SR-22).
Payment of the occupational license fee.
3. Payment of reinstatement fee and any other charges.

MAIL TO:

Texas Department of Public Safety
Central Cash Receiving
P.O. Box 15999
Austin, TX 78761-5999

Austin Department of Public Safety: English 512-424-2600 Español: 512-424-7181

You should receive your occupational driver license in about 45 days according to Austin DPS.

COURT WILL KEEP:

- Original court order
- Original petition
- Driving record
- Copy of SR-22